



Reference no

Log no

For office use

Community Area Grant Application Form 2010/2011

Please ensure that you have read all the Funding Criteria and Additional Guidance Notes before completing this form PLEASE COMPLETE ALL SECTIONS TO ENSURE THAT YOUR APPLICATION CAN BE CONSIDERED

We strongly advise that you contact your Community Area Manager before completing your application.

1 - Your organisation or group

Name of organisation	Devizes Carnival		
Contact name			
Contact address			
Contact number		e-mail	
Organisation type	Not for profit organisation <input checked="" type="checkbox"/> Parish/town council <input type="checkbox"/> Other, please specify		

2 - Your project

In which community area does your project take place? (Please give name – see section 3 of the grants pack)	Devizes
Does your town/parish council know about your project?	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
What is your project? Important: This section is limited to 300 characters only (inclusive of spaces).	We will expand an outreach, involvement project to bring new people into Carnival in Devizes. Artist-led workshops will provide training in contemporary costume design, street theatre and dance, bringing hundreds of people into socially beneficial activities and promoting stronger communities.
Where will your project take place?	Devizes and villages
When will your project take place?	1 st August to 3 rd September 2011
How many people will benefit from your project?	Directly 180-220; indirectly 1000's
How does your project demonstrate a direct link to the community plan for your area? Please provide a reference/page no.	Provides participation opportunities promoting sense of belonging and civic pride. p.13

What is the link between your project and other local priorities? e.g. Priorities set by your area board and parish plans.

Provides opportunities for involvement by young and old in community arts and cultural events

How did you discover there was a need for your project and how will your project benefit your local community?

Important: Please do not type in paragraphs – This section is limited to 1200 characters only (inclusive of spaces)

Experience in Devizes with workshops and community events of this type, including Carnival and Xmas Lantern Parade, has demonstrated a demand for opportunities such as this. Many people have only limited opportunities to be creative and take part in an activity like this, particularly in the rural areas that make up this district. Joining with others in a well organised activity can be an enjoyable and rewarding experience - youth organisations and others frequently contact us wanting to take part. There is evidence from here and elsewhere that involvement in community activities like this, aids community cohesion, improves confidence in individuals and groups and aids well-being. Public events like these can be socially and culturally rewarding for both participants and audiences. We are now extending the offer of workshop training to include a wider group, including more village communities and the socially and culturally disadvantaged. This project is much more than an effort to 'improve the carnival'. That it provides real community benefit is evidenced in the feedback we receive from participants and schools following the workshops (see attached examples).

Any other information about your project.

A large number of people from across the community will be involved (180-220). The grant will pay for training and materials for carnival club leaders from a variety of community groups, including schools. There will be 2 types of costume workshop: beginners and improvers. The first will learn basic techniques and how to run their own workshops. The second, for those with some experience, will learn more advanced techniques from specialist artists. All will learn skills allowing them to run effective workshops themselves and create exciting costumes. We will assist and support new groups with advice and materials. Dance tutored workshops will also be offered to all groups. We anticipate that 160-180 people of all ages will take part in this part of the project. In a further part up to 20 young people (13-19yrs, a 'hard to reach' group) will work with a professional Street Arts co. to create and rehearse with them a new piece of work to perform at the street festival this year.

3 - Management

How many people are involved in the management of your group/organisation? 16

Of these, how many are:

Over 50 years	Male	<input type="text" value="8"/>	Female	<input type="text" value="1"/>
25 – 50 years	Male	<input type="text" value="4"/>	Female	<input type="text" value="3"/>
Under 25 years	Male	<input type="text" value="0"/>	Female	<input type="text" value="0"/>
Disabled People	Male	<input type="text" value="0"/>	Female	<input type="text" value="0"/>
Black and Minority Ethnic people	Male	<input type="text" value="0"/>	Female	<input type="text" value="0"/>

If your project is intended to continue after the Wiltshire Council funding runs out, how will you continue to fund it?

We will seek a new funding stream to continue the project.

If you were not awarded the full amount requested, what would be the impact on your project?

The number of people able to participate would be reduced.

How will you know whether your project has made a difference in the community?

We will monitor the effect through feedback questionnaires to participants and in the case of young and disabled people their carers, parents and teachers.

Have you contacted Charities Information Bureau for help with your application/ to seek funding?

Yes

No

To who have you applied for funding for this project (other than Wiltshire Council)?

Devizes Town Council, Roundway Parish Council for grants and local businesses for sponsorship.

Have you been successful?

Yes

No

Have you or do you intend to apply for a grant from another area board within this financial year?

Yes

No

If yes, please state which ones.

Are you in receipt or anticipating other funding from Wiltshire Council for this project?

Yes

No

4 - Information relating to your last annual accounts (if applicable)

Year ending:

Month: October

Year: 2010

A - Total income:

£52,352

B - Minus total expenditure:

£56,062

Surplus/deficit for year: (A minus B)

£3,710

Free reserves held:

£3,374

5 - Financial information

Project Costs A Please provide a <u>full</u> breakdown e.g. equipment, installation etc.		Project Income B Please list all sources of funding for this project, as provisional (P) or confirmed (C)	
			P/C
Costume wkshp artists fees, etc	£2,600	Own fundraising/reserves	£1,000
Street theatrewkshp artists fees	£2,400		£
Dance tutor	£150	Parish/town council	£1,500
Materials	£250		£
Venue hires	£300	Trusts/foundations	£
	£		£
	£	In kind	£
	£		£
	£	Other	£
	£	business sponsorships	£1,000
	£		£
	£		£
	£		£
Total Project Expenditure	£5,700	Total Project Income	£3,500

Total project income B	£3,500
Total project expenditure A	£5,700
Project shortfall A – B	£2,200
Award sought from Wiltshire Council Area Board	£2,200
Bank Details	
Please give the name of the organisations' bank account e.g. Barclays	
Please give the title name of the organisations' bank account e.g. current	

6 – Supporting information – Please enclose the following documentation

Enclosed (please tick)

- Written quotes including the one you are going to use
- Latest inspected/audited accounts or annual report
- Income and expenditure budget for current financial year
- Project budget (if applicable)
- Terms of reference/constitution/group rules
- Evidence of ownership/lease of buildings and/or land

For new groups, only the group's terms of reference and a projected income and expenditure budget covering a period of 12 months is required.

7 - Equalities and Inclusion – Wiltshire Council is committed to ensuring that its work through the Area Boards benefits all sections of our community and promotes equality and inclusion. To assist us in assessing how your application aims to meet our commitment to equality and inclusion, please provide a brief answer to the following:

a) How does your project work to either (a) promote equality and access to services/facilities, and/or (b) reduce disadvantage?

The workshops we are providing are widely promoted and accessible to all ages and groups. Many who do not normally have such an opportunity to take part actively in arts activities of any kind benefit socially and culturally from the experiences we offer.

b) How does your project work to promote inclusion, participation and good community relations?

The project promotes participation and inclusion in a big community activity, the carnival. It provides training and creative leisure opportunities for people of all age groups and backgrounds with consequent benefits for social cohesion.

c) Is your project targeted at a specific group? If yes, please tick any of the following which apply

- Under 25's Over 50's
- Mostly or all men/boys Mostly or all women/girls
- Specific minority ethnic groups (please state which groups)
- Specific faith groups (please state which groups)
- People/families on low income
- Other disadvantaged groups (please state which groups) Village communities

8 - Declaration (on behalf of organisation or group) – I confirm that...

- I have read the funding criteria
- The information on this form is correct, that any award received will be spent on the activities specified, that I will complete a monitoring form (if requested) following completion of the project.
- If an award is received, I will complete and return an evaluation sheet.
- That any other form of licence or approval for this project has been received prior to submission of this application.
- That the necessary policies and procedures will be in place prior to the commencement of the project outlined in this application. Child Protection Public Liability Insurance
 - Equal opportunities Access audit Environmental impact
 - Planning permission applied for (date) or granted (date)
- That acknowledgement will be given of Wiltshire Council support in any publicity, printed or website material.
- I give permission for press and media coverage by Wiltshire Council in relation to this project.

Name:

Date: 16/06/2011

Position in organisation:

Please return your completed application to the appropriate Area Board Locality Team